

**Minutes of the Richland County Board of Voter Registration and Elections
Thursday, March 1, 2017
County Council Chambers**

Board Members in Attendance

Ms. Adell Adams, Chair

Ms. Sylvia Holley

Ms. Jane Emerson

Mr. E. Peter Kennedy

Staff in Attendance

Mr. Samuel Selph, Director

Ms. Lillian McBride, Deputy Director

Staff Members – Elections & Voter Registration Department

Others in Attendance

League of Women Voters Representatives

Shirley Mack, Board Member Elect

Cliff LeBlanc- The State Newspaper

Call to Order

- The meeting was called to order at 4:06 p.m.

Adoption of Agenda

- A motion was made to adopt the meeting's agenda. Seconded. Approved.

Approval of Board Meeting Minutes

- The Board Members reviewed the minutes from February 8, 2017.
- A motion was made to approve the minutes. Seconded. Approved.

Director's Comments & Updates

- South Carolina House District 70
 - A. The logistics of the Election have been completed by our office. This Election includes both Richland and Sumter Counties. A total of 9 Precincts will open in Richland County.

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Richland County has approximately 11,000 eligible voters. 57 poll workers have been assigned and 48 machines will be deployed.

- B. A ROA will be completed and forwarded it to Finance on tomorrow (March 2, 2017) to ensure that this office has the adequate funding for the Election.
- Forest Acres: May 9, 2017 Election
 - A. This Election is very small in size and will utilize 3 precincts.
 - B. Our office will provide Forest Acres with the required machines and they will complete the Election and certify their results.

Chairperson's Comments

- Ms. Shirley Mack is here and she will be our new Board Member once the Governor signs the necessary paperwork.

Board Comments – Discussion

- **Kennedy-**
 - A) **Pete Kennedy:** Job posting to fill the Director's position, have been listed on various sites. We are starting to get resumes but we need a wider spread to receive more applications. We have received permission to post on Council of County Governments and IOAGOW, this will provide us with a broader range of applicants and more than what we currently have. **Jane Emerson:** I would like to make a comment; I am also concerned with the number of applications received. I also have a question and maybe it is more so for the staff; I went to the County's site and it is a nightmare. I would be happy to speak with someone if that will help. **Yonita Simmons:** The website is done through the Richland County Web Publishing Department. All inquiries concerning the website and accessibility must go through the IT Department. Do we have funds to purchase ads? **Adell Adams:** No we do not; all of our postings are done through the Richland County Human Resources Department. **Jane Emerson:** They will post it in the State Newspaper and SCANPO? **Lillian McBride:** The County will post the job on any site that you request, you must relay that information to me and I

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will contact HR. Mr. Kennedy was working with that. **Jane Emerson:** And pay the fee? **Lillian McBride:** It will be the County's fee.

- **Holley-** What is feasible for the director's salary? **Adell Adams:** The County sets the salary based on experience and education. Peter Kennedy:
- **Emerson-** No comment

Public Questions & Comments

- **League of Women's Voter Representative-** We inquired earlier as to why the agenda and minutes were not posted on the website. **Yonita Simmons:** There has been an issue with the website and we are working to resolve that by the close of the week. **League of Women's Voter Representative:** I was under the impression that the state law requires you to post the notice 30 days in advance? **Yonita Simmons:** The required time for the state is 24 hours.
- Shirley Mack: What are the requirements for the Director? Pete Kennedy: I will forward you a copy of the job description.
- **Cliff Lablanc:** Does this position advertise a salary range? **Peter Kennedy:** \$65,000 - \$75,000

Executive Session

- Motion to retire in Executive Session, Seconded. Approved
- The board entered into Executive Session at 4:39 pm.
- No actions were taken on personnel matters.
- A motion was made to add to public record what legal cases and attorneys have been working on.
 - A. Regina Lewis, Esq- Represents the board in the Jackson, Campbell and Sims cases.
 - B. William Spallane- Previously represented the board and Director Selph, in the Guess and Murphy cases. He has completed all work for the Richland County

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Board of Elections & Voter Registration. He represents Director Selph in the Jackson, Campbell and Sims cases.

C. Alex Postic- Completed all of his work.

- A motion was made to approve Regina Lewis to represent the board for the Jackson, Campbell and Sims cases. Seconded. Approved.

For

Against

Abstain

Adams

Holley

Emerson

Kennedy

- A motion was made to retroactively approve William Spillane to represent the board in the closed cases Guess and Murphy cases. No future work is included. Seconded. Approved.

For

Against

Abstain

Adams

Emerson

Holley

Kennedy

Adjournment

- There being no further business, the meeting was adjourned at 5:45 pm.

Submitted by: Yonita Simmons

**Next Meeting
April 12, 2017
4:00 pm**